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**AGENDA COVER MEMO**

**AGENDA DATE:** July 8, 2009  
**Memorandum Date:** June 24, 2009

**TO:** LANE COUNTY BOARD OF COMMISSIONERS

**DEPARTMENT:** LANE COUNTY OFFICE OF LEGAL COUNSEL

**PRESENTED BY:** Liane Richardson, County Counsel

**AGENDA ITEM TITLE:** In the Matter of Amending Chapter 3 of the Lane Manual to Revise the Membership of the Vegetation Management Committee (LM 3.552)

**I. MOTION**

I MOVE TO APPROVE CHANGES TO THE LANE MANUAL REGARDING MEMBERSHIP OF THE VEGETATION MANAGEMENT COMMITTEE.

**II. DISCUSSION**

**A. Background/Analysis**

By Order 09-4-29-1, the Board approved changes in the membership of committees. The proposed change was simply omitted during the previous changes to this and other committees.

**B. Recommendation**

Adoption of the proposed changes is recommended by the Department to timely modify the Vegetation Management Committee to be consistent with changes previously approved.

**III. ATTACHMENTS**

Board Order with LM pages attached

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AMENDING CHAPTER 3 OF  
THE LANE MANUAL TO REVISE THE MEMBER-  
SHIP OF THE VEGETATION MANAGEMENT COM-  
MITTEE (LM 3.552)

The Board of County Commissioners of Lane County orders as follows:

Lane Manual Chapter 3 is hereby amended by removing, substituting and adding the following section:

**REMOVE THIS SECTION**

3.552

as located on pages 3-73 through 3-74  
(a total of 2 pages)

**INSERT THIS SECTION**

3.552

as located on page 3-73 through 3-74  
(a total of 2 pages)

Said sections are attached hereto and incorporated herein by reference. The purpose of these substitutions and additions is to revise the membership of the Vegetation Management Committee (LM 3.522).

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2009.

\_\_\_\_\_  
Peter Sorenson, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM

Date \_\_\_\_\_ Lane County

\_\_\_\_\_  
OFFICE OF LEGAL COUNSEL

Resource Management and other issues established by the Rural Community Improvement Council.

STAFFING: Department of County Administration

MEETS: Monthly

NONMANDATED

MEMBERSHIP: (11) Consists of representatives of the following interests:  
One from City in East Lane Commissioner District  
One from City in West Lane Commissioner District  
One from Unincorporated Community in East Lane Commis-

sioner District

One from Unincorporated Community in West Lane

Commissioner District

One At-Large from East Lane Commissioner District

One At-Large from West Lane Commissioner District

One from Business Community

One from Agricultural Community

One from Rural Fire Protection District

East Lane County Commissioner

West Lane County Commissioner

The Oregon Department of Transportation, Lane County

Public Works Department and Land Management Division and other agencies as determined appropriate shall have ex-officio positions on the Rural Community Improvement Council.

TERM: 3 years, ending December 31 (*Revised by Order No. 00-8-16-1;*

*Effective 8.17.00)*

### **3.550 Tourism Council (Lane County).**

Advises the Board on policy issues and activities to enhance tourism throughout Lane County, including the implementation of a marketing plan toward which Lane County will allocate the dedicated funds from the Transient Room Tax.

STAFFING: Department of Public Works/Parks Division

MEETS: As needed

NONMANDATED

MEMBERSHIP: (5) Five members appointed by individual

Commissioners.

TERM: At the will of the appointing Commissioner(s), but for no

longer than 4 years without reappointment. (*Revised by Order No. 00-8-16-1; Effective 8.17.00; 08-11-25-5, 11.25.08; 09-4-29-1, 4.29.09)*

### **3.552 Vegetation Management Advisory Committee.**

Acts as a forum for public input into the County's Integrated Vegetation Management (IVM) Program. Reviews vegetation management needs and related issues and makes recommendations to the Board of County Commissioners. Works with Public Works staff to establish vegetation management priorities in keeping with available funds and IVM methodologies. Reviews requests for vegetation management activities beyond the scope of routine maintenance. Reviews the program standards and policies, including long-range planning for future program needs and prepares recommendations for Board action as necessary. Serves as liaison group in representing the vegetation management concerns of the community to the Board and representing Board decisions to the community.

STAFFING: Department of Public Works

MEETS: Monthly

**NONMANDATED**

**MEMBERSHIP:** (7) Five members appointed by individual Commissioners and two at-large appointments.

**TERM:** Commissioner appointed members serve at the will of the Commissioner who appointed them, but for no longer than 4 years without reappointment. The two at-large members serve at the will of the Board of Commissioners, but for no longer than 4 years without reappointment. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 09-4-29-1, 4.29.09)*

**MANDATED SPECIAL COMMITTEES/BOARDS****3.554 Board of Property Tax Appeals.**

Hears petitions for reduction of: a) The assessed value or specially assessed value of property as of January 1, but only if the value that is the subject of the petition was added to the roll prior to December 1 of the tax year; b) The real market value of property, but only if the maximum assessed value of the property that is the subject of the petition is determined by ORS Chapter 308, and c) Corrections to value is made pursuant to ORS Chapter 311.

Board also considers applications to excuse liability for the penalty imposed under ORS 308.295.

**STAFFING:** Department of Management Services, Division of Chief Deputy County Clerk

**MEETS:** Variable between first Monday in February and April 15 of each year.

**MANDATED:** ORS 309.020

**MEMBERSHIP:** (3) ORS 309.067. The county governing body shall appoint a pool of members of the county-governing body or the governing body's designees, and a pool of nonoffice-holding residents of the county who are not employees of the county or of any taxing district within the county, who are eligible and willing to serve as members of the county board of property tax appeals.

The board shall consist of those persons selected by the County Clerk from the pool of board members appointed under ORS 309.067. The clerk shall complete the selection prior to the commencement of the board session. The board shall consist of one member of the pool described in ORS 309.067(1)(a) and two members of the pool described in ORS 309.067(1)(b).

Additional boards of property tax appeals may be selected by the County Clerk if necessary for the efficient conduct of business. Each additional board shall consist of one member of the pool described in ORS 309.067(1)(a) and two members of the pool described in ORS 309.067(1)(b). In order to avoid the appearance of a conflict of interest, any individuals who are actively involved in a real estate related business, including but not limited to, appraisers, real estate agents or consultants, property managers, or attorneys with a real estate or property tax practice, will not be appointed to the Board of Property Tax Appeals.

**TERM:** The term of each member of a county board of property tax appeals shall begin on the date of appointment and shall end on the June 30 next following appointment or when the member resigns or is replaced, whichever occurs first. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 03-11-12-11; 11.12.03)*

At right margin indicates changes  
Bold indicates material being added  
Strikethrough indicates material being deleted

**LEGISLATIVE  
FORMAT**

~~3.5503-554~~

Lane Manual

~~3.552-3.554~~

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MEETS: Monthly

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MEETS: As needed

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At right margin indicates changes  
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3.5543-554 Lane Manual

LEGISLATIVE  
FORMAT  
3.5543-554

STAFFING: Department of Public Works

MEETS: Monthly

NONMANDATED

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